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## Client Experience Assistant

### About the role

One Avenue Group is a boutique 5 star and 6 star serviced office company that are based in numerous iconic locations in London. We pride ourselves in being the very best in offering a high level of service & hospitality.

We're looking for career-focused people to support our expansion and growth whilst we provide experience, knowledge, and training throughout all aspects of the operation in order for you to take on a team leader role at the end of the program and ultimately enable you to carve out your own personal career aspirations.

This is an exciting opportunity for you to join a growing dynamic, 5\* boutique serviced office company in the heart of London that does things differently.

We want people that are looking to make a mark and not just be a payroll number, where they can be supported, trained, and gain quick succession within a company. If this is you, then read further?

### Ideal Candidate

You will ideally be someone that has:

- The will to learn and develop their skills in customer service and high-end hospitality
- The ability to communicate to our clients with etiquette and politeness
- An ability to sell your own ideas, encapsulate ideas of others and take them from conception to execution
- Ideally (but not necessarily) some experience of a fast-paced, high standards driven environment
- Strong team player capabilities with an ability to work well in a productive team environment
- An energy and enthusiasm for learning and developing
- An ability to demonstrate flexibility and operate in a changeable environment
- MS Office skills
- A desire to be part of an extended family-feel atmosphere which is highly supportive

### What You Will Do:

As a Client Experience Assistant your main objective is to deliver One Avenue's award-winning, world class service to our clients, being an extension of their business.

**Benefits:**

**Our Story**

**Additional Information**

**To apply**